

Alliance for Nursing Informatics  
 Governing Directors Town Hall Conference Call  
 Tuesday, May 20, 2014  
 3:00 PM (Eastern)/2:00 PM (Central)  
 Dial in 877-864-2828 passcode 670053#

## AGENDA

- |      |   |                          |
|------|---|--------------------------|
| I.   | Welcome and Call to Order (p.2)<br><i>Roster attached, contact Karen Greenwood with corrections</i>   | Murphy/Westra (2 min)    |
| II.  | Action items  | Murphy/Westra (10 min)   |
|      | A. Approval of February 22, 2014 minutes (p.5)  |                          |
|      | B. Vote on ASPAN membership application (p.9)<br><i>Steering committee recommends full membership</i>   |                          |
|      | C. Call for QSEN Task Force Members   |                          |
| III. | Activity Update   |                          |
|      | A. ANI Emerging Leaders Update  | Leaders/mentors (10 min) |
|      | B. ANI Connections (p.18)   | Nicoll (5 min)           |
|      | C. Steering Committee Nomination Reminder   | Greenwood (1 min)        |
|      | D. Engagement Updates and Opportunities for Action (p.21)   | Murphy/Westra (5 min)    |
| IV.  | Member Updates<br><i>Governing directors are encouraged to provide brief updates on upcoming initiatives and opportunities to collaborate</i> | Various (20 min)         |
| V.   | Other Business  | Murphy/Westra (2 min)    |

### 2014 ANI Governing Directors Meetings

- September 9, 2014 town hall conference call at 3:00 PM (Eastern)/2:00 PM (Central)
- November 14, 2014 (in person meeting held in conjunction with AMIA in Washington, DC 6:00-9:00 PM)

**ANI Membership Roster****Last update 5/7/2014***Yellow highlight indicates steering committee member*

<b>ROLE</b>	<b>Name</b>	<b>Contact</b>	<b>Email</b>
AAN Rep	American Academy of Nursing	Tom Clancy	clanc027@umn.edu
AMIA Staff	AMIA	Karen Greenwood	Karen@amia.org
AMIA ANI Co-Chair (term began 1/1/09)	AMIA	Bonnie Westra	westr006@umn.edu
AMIA Rep	AMIA Nursing Informatics Working Group	Patti Dykes	pdykes@partners.org
AMIA Alt	AMIA Nursing Informatics Working Group	Rosemary Kennedy	Rosemary.Kennedy@jefferson.edu
ANIA Rep	American Nursing Informatics Association	Patricia Sengstack	president@ania.org
ANIA Alt	American Nursing Informatics Association	Vicki Vallejos	vdmv415@insightbb.com
AONE	American Organization of Nurse Executives	Linda Burnes Bolton	linda.burnesbolton@cshs.org
AONE Alt	American Organization of Nurse Executives	Susan Gergely	sgergely@aha.org
AORN Rep Nursing Speciality Org	Association of periOperative Registered Nurses (AORN)	Janice Kelly	JKelly@aorn.org
AWHONN Rep <i>Nursing Speciality Org</i>	Association of Women's Health, Obstetric and Neonatal Nurses	Cathy Ivory	catherine.h.ivory@Vanderbilt.Edu
CNC Rep <i>Affiliate Member</i>	Center for Nursing Classification and Clinical Effectiveness	Sue Moorhead	sue-moorhead@uiowa.edu
Cerner <i>Affiliate Member</i>	Cerner Nursing Advisory Board	Jenny Horn	Jenny.Horn@CERNER.COM
CHIN Rep <i>active 10-15-13</i>	Connecticut Healthcare Informatics Network	Sherry LaCoursiere	sheryl.lacoursiere@yale.edu
CPM <i>Affiliate Member</i>	CPM Resource Center International Consortium	Diane Hanson	DianeHanson@cpmrc.com
CroNIA Rep	Croatian Nursing Informatics Association	Aleksandar Radenović	alexander@ni.com.hr
DVNCN Rep	Delaware Valley Nursing Computer Network	Jonathan Evans	jonathan.evans@siemens.com
DVNCN Alt	Delaware Valley Nursing Computer Network	Rosemary Kennedy	Rosemary.Kennedy@jefferson.edu
HINJ Rep <i>Group is inactive 10-15-2013</i>	Health Informatics of New Jersey	Katherine Peck	kpeck@valleyhealth.com
HIMSS Staff	HIMSS	Christel Anderson	canderson@himss.org
HIMSS ANI Co-Chair (term began 1/1/11)	HIMSS	Judy Murphy	judy.murphy@hhs.gov
HIMSS ANI Ex-officio	HIMSS	Joyce Sensmeier	jsensmeier@himss.org
HIMSS Rep	HIMSS Nursing Informatics Community	Mark Sugrue	Mark.D.Sugrue@Lahey.org
HIMSS Alternate	HIMSS Nursing Informatics Community	Beth Halley	ehalley@mitre.org
IHTSDO Nursing Special Interest Group/SNOMED CT Re	IHTSDO Nursing Special Interest Group	Judy Warren	jjwarren@live.com
MEDITECH <i>Affiliate Member</i>	MEDITECH Nurse Informatics program	Catherine Turner	cturner@meditech.com
MINING Rep	Minnesota Nursing Informatics Group	Robin Austin	robin.austin12@gmail.com
MINING Alternate	Minnesota Nursing Informatics Group	Lynn Choromanski	LChoromanski@gillettechildrens.com
MNRS Steering Committee (thru June 2014); also rep to	Midwest Nursing Research Section - NI Research Section	Greg Alexander	AlexanderG@missouri.edu
MNRS Alternate	Midwest Nursing Research Section - NI Research Section	Karen Chang	ckchang@purdue.edu

**ANI Membership Roster****Last update 5/7/2014***Yellow highlight indicates steering committee member*

<b>ROLE</b>	<b>Name</b>	<b>Contact</b>	<b>Email</b>
NANDA Rep <i>Nursing term org</i>	NANDA International	T. Heather Herdman	execdir@nanda.org
NASN Rep	National Association of Schools of Nursing	Erin Maughan	emaughan@nasn.org
NASN Alternate	National Association of Schools of Nursing	Martha Dewey Bergren	martha.bergren@sbcglobal.net
NASN Alternate	National Association of Schools of Nursing	Kathleen Johnson	johnsonka@edmonds.wednet.edu
NCNA CONI Rep	North Carolina State Nurses Association Council on NI	Kelly Wiseman	kwiseman@wakemed.org
NCNA CONI Alternate	North Carolina State Nurses Association Council on NI	Deb Aldrige	debaldrige@ccofsp.com
<b>NENIC Steering Committee (thru June 2015); also GD re</b>	<b>New England Nursing Informatics Consortium</b>	<b>Denise Goldsmith</b>	<b>dgoldsmith@partners.org</b>
Nursing Clinical LOINC Subcommittee Rep	Nursing Clinical LOINC Subcommittee	Sue Matney	samatney@mmm.com
Omaha System Rep	Omaha System	Karen Martin	martinks0007@gmail.com
ONS Rep	Oncology Nursing Society	Liz Evans	EEvans@ons.org
PSNI Rep	Puget Sound Nursing Informatics	Karen Curtis	kd_curtis2@comcast.net
SCINN Rep	South Carolina Informatics Nursing Network	Kathleen Williams	kwinform@bellsouth.net
Siemens <i>Affiliate Member</i>	Siemens Nursing Council	Sue Lundquist	sue.lundquist@siemens.com
SIS Rep <i>Affiliate Member</i>	Surgical Information Systems - Clinical Advisory Task Force	Marion McCall	mccall@sisfirst.com
SIS Alt <i>Affiliate Member</i>	Surgical Information Systems - Clinical Advisory Task Force	Andi Dewes	dewes@sisfirst.com
TIGER Rep	The TIGER Initiative Foundation	Sally Schlak	sschlak@himss.org
TNIA Rep	Taiwan Nursing Informatics Association	Polun Chang	polun@ym.edu.tw
TNIA Alt	Taiwan Nursing Informatics Association	Johanna Feng	rcfeng@vghtpe.gov.tw
UNIN Rep	Utah Nursing Informatics Network	Nancy Staggers	staggers@son.umaryland.edu
<b>UNIN Steering Committee (thru June 2016)</b>	<b>Utah Nursing Informatics Network</b>	<b>Mollie Cummins</b>	<b>mollie.cummins@utah.edu</b>

**Related Organizations and Other Partners**

ANA	American Nurses Association	Carol J. Bickford	Carol.Bickford@ana.org
Publisher, LWW (CIN)	CIN: Computers, Informatics, Nursing	Kristen O'Connor	Kristen.OConnor@wolterskluwer.com
Editor-in-Chief, CIN	CIN: Computers, Informatics, Nursing	Leslie Nicoll	leslie@medesk.com
Emerging Leader Class III	mentors Liz Evans and Mark Sugrue	Rebecca Schnall	rb897@cumc.columbia.edu
Emerging Leader Class III	mentors Susie Hull and Michelle Troseth	Victoria Tiase	vtiase@nyp.org
Emerging Leader Class III	mentors Cathy Ivory and Judy Warren	Olivia Velez	Olivia.Velez@icfi.com
Emerging Leader Class II	mentors Joyce Sensmeier and Susie Hull	Audrey Hirsch	Audrey_Hirsch@bshsi.org
Emerging Leader Class II	mentors Dana Alexander and Jackie Moss	Sarah Collins	SACOLLINS@PARTNERS.ORG

**ANI Membership Roster****Last update 5/7/2014***Yellow highlight indicates steering committee member*

<b>ROLE</b>	<b>Name</b>	<b>Contact</b>	<b>Email</b>
Emerging Leader Class I	mentors Bonnie Westra and Carol Petersen	Ellen Makar	Ellen.Makar@hhs.gov
ANI eConsumer Task Force Chair		Susie Hull	susan@wellspring-consulting.com



Alliance for Nursing Informatics  
 Governing Directors Meeting & Dinner  
 Saturday, February 22, 2014  
 6:30 PM – 9:30 PM  
 Rosen Center, Signature 2\*  
 Orlando, FL

## MINUTES

Present: AMIA –Karen Greenwood, Patti Dykes, Bonnie Westra\*  
 ANIA-CARING – Charles Boyce  
 AONE – no rep present  
 AORN –Janice Kelly  
 AWHONN – Cathy Ivory  
 CNC – Sue Moorhead  
 CSRA-CIN – no rep present  
 Cerner – no rep present  
 CHIN – no rep present  
 CPM – Michelle Troseth  
 CroNIA – no rep present  
 DVNCN – no rep present  
 HINJ – no rep present  
 HIMSS – Christel Anderson, Tom Leary, Judy Murphy\*, Joyce Sensmeier, Mark Sugrue  
 IHTSDO – no rep present  
 INFO – no rep present  
 MEDITECH – no rep present  
 MINING – no rep present  
 MNRS – no rep present  
 NANDA – Liz Swanson  
 NASN – Erin Maughan  
 NCNA CONI – no rep present  
 NENIC – Mark Sugrue also representing  
 Omaha System – Karen Martin  
 ONS – Liz Evans  
 PSNI – Lise Pettigrew  
 SCINN – no rep present  
 Siemens – Sue Lundquist  
 SIS – Marion McCall  
 TIGER– Sally Schlak  
 TNIA – no rep present  
 UNIN – Nancy Staggers

### Related Organizations and Other Partners

ANA – Carol Bickford  
 CIN – no rep present

Emerging Leaders – Victoria Tiase, Olivia Velez  
eConsumer Task Force – Susie Hull, Darryl Roberts

\* indicates Steering Committee representative

I. Welcome, Introductions and Call to Order

Bonnie Westra called the meeting to order at 7:05 PM and welcomed all. Bonnie thanked Joyce Sensmeier and Christel Anderson for hosting the governing directors meeting. Bonnie welcomed the two newest members of ANI: Siemens represented by Sue Lundquist and TIGER represented by Sally Schlak.

Carol Bickford reminded the governing directors that National Nurses Week is scheduled for May 6-12. More information is available at <http://nursingworld.org/NationalNursesWeek>

II. Approval of November 15, 2013 Minutes

**MOTION:** Liz Evans moved to accept the November 15, 2013 minutes as read. Nancy Stagers seconded the motion. MOTION APPROVED.

III. Activity Update

*ANI Emerging Leaders Introduction* – Bonnie Westra introduced the two new emerging leaders in attendance as well as their mentors.

Victoria Tiase is a director of informatics strategy at New York-Presbyterian Hospital. Victoria's project is focused on developing synergies within both the nursing staff and others to establish collaborative roles in patient portal development. She will be mentored by Susie Hull and Michelle Troseth.

Olivia Velez is the senior mHealth advisor for the Maternal Child Health Integrated Program. Her project is to develop recommendations for increasing nursing involvement in global health informatics projects with an emphasis on strategies for building in country capacity as well as increasing awareness for those interested in global development. She will be mentored by Cathy Ivory and Judy Warren.

In addition to Victoria and Olivia, Rebecca Schnall was chosen but not able to join us this evening. Rebecca is an assistant professor of nursing at Columbia. Her project is to identify acceptable and appropriate features for a mobile app for meeting the HIV prevention and health care at her organization. In addition, she is seeking mentorship and leadership skills to become a leader of an informatics-related organization. She will be mentored by Liz Evans and Mark Sugrue.

The governing directors applauded the new emerging leaders. Joyce Sensmeier also noted the work currently underway to develop a mentor guideline to help assist new mentors.

*ANI Connection* – Bonnie Westra provided a brief update on the history of CIN and ANI Connection. ANI Connection is an online department of the journal. Bonnie also discussed the current publishing pipeline and the group discussed ideas for additional articles.

**ACTION:** Karen Greenwood will send an updated template to Leslie Nicoll.

*Steering Committee Election* – Karen Greenwood reminded the governing directors that we will hold elections in June for a member-at-large position on the ANI Steering Committee. As a reminder, the

steering committee consists of the two co-chairs, three members at large, and a representative of the ANA. The committee is responsible for implementation of goals and objectives set forth by the governing directors. Members at large are to be from three different full voting organizations outside of AMIA, HIMSS, NENIC and UNIN. Karen confirmed that MNRS is eligible to have a representative re-run. Organizations with a representative on the steering committee may appoint an additional representative to serve as the governing director.

**ACTION:** Karen Greenwood will circulate an email to the governing directors about the election in the spring.

*ANA NI Scope and Standards of Practice* - Carol Bickford noted that the working group is looking at public comments and expects to have additional public information available by the end of the summer.

*Nursing Big Data* – Bonnie Westra provided background on the discussion noting specifically the Minnesota initiative to develop a national action plan. She talked about the June 5-6 meeting and that the group would be focused on reporting out actions from the previous action plan and develop actionable steps. June 7 will be dedicated to hands-on experience with creating actionable data from EHRs for research and quality improvement

Joyce Sensmeier talked about the CNO-CNIO Vendor Summit noting that HIMSS corporate members were invited to participate and were focused on the optimization of health engagement specifically from the nursing leader perspective.

Darryl Roberts talked about next steps in Tipping Point noting that the final outcome is a proposal that will be focused on eMeasures.

*Task Force on Consumer eHealth Engagement*– Susie Hull encouraged governing directors interested in participating on the task force to let her know. She also provided an update on the Consumer eHealth survey and encouraged governing directors to participate.

#### IV. Member Updates

Judy Murphy asked the governing directors to share any relevant information about activities happening over the next few months.

**AMIA** – Reported on iHealth meeting focused on applied (operational) informatics and chaired by Patti Dykes and a specialized informatics webinar focused on the Nursing Organizations Alliance.

**ANIA** – Reported on their May conference being held in Las Vegas. They also reported out on their monthly webinars and five regional chapters.

**AORN** – Reported on the pre-conference workshop at their conference co-sponsored by HIMSS as well as the PNDS language update. They also reported out on the work in developing a national perioperative data warehouse and a new column in the AORN journal focused on nursing informatics.

**AWHONN** – Reported on the perinatal nursing quality measurement standard as well as obstetric definitions and models.

**CPM** – Reported that they are moving to a knowledge platform and expanding their content solutions through collaborative learning communities. They also reported on participation in the TIGER VLE and the AONE pre-conference.

**HIMSS** – Reported on the 2014 NIworkforce survey results and the OJNI (Online Journal of Nursing Informatics) acquisition, both available on the HIMSS site [www.himss.org/ni](http://www.himss.org/ni). They also noted that they responded to the ANA Scope and Standards of Practice.

**NANDA** – Reported on their Summer Institute, three visiting scholars from Brazil and the International NANDA conference.

**NASN** – Reported on the common core data set of their initiative focused on EHR use in schools.

**NENIC** – Reported on hosting their 12<sup>th</sup> annual conference in Boston and the continued partnership with their local AONE.

**Omaha System** – Reported on publishing in CIN as well as HIMSS presentations.

**ONS** – Reported that their participation in HIMSS with a poster as well as partnering with AORN on nursing informatics activities.

**PSNI** – Reported on their boot camp.

**Siemens** – Reported on their shared governance council and their focus on patient safety and HIT issues.

**SIS** – Reported on their clinical advisory task force's focus on customer educational needs.

**TIGER** – Reported on the completion of their report on the Leadership Imperative.

**UNIN** – Reported on also responding to the ANA Scope and Standards of Practice comments as well as recognition of an HIT Day in Utah.

Tom Leary, HIMSS VP of Government Relations introduced himself to the governing directors and talked about interoperability being critical to achieving meaningful use. He also talked about HIT being a key driver in stimulating the economy. Tom encouraged the governing directors to continue staying involved in policy initiatives and stressed the importance of nurse leaders articulating their voices. Tom encouraged the governing directors and their members to participate in visits to Capitol Hill and at National HIT Week. He also talked about Congressional priorities as the growing skepticism that meaningful use will pay off.

The next regular governing directors town hall conference call will be May 20 at 3:00 PM Eastern.

There being no further business, the meeting was adjourned at 9:20 PM.





## Alliance for Nursing Informatics Membership Application

Submission of this application affirms the organization concurs with ANI Operating Guidelines and understands the expectations of participation as an ANI member. The ANI Operating Guidelines and Strategic Goals are available at: <http://www.allianceni.org/about.asp>

Date Submitted: 03/12/2014

Organization Name: American Society of Perianesthesia Nurses

Organization Mailing Address: 90 Frontage Road Cherry Hill, N.J. 08034-1424

Organization Website Address: ASPAN.org

**Brief description of organization, date established, leadership structure, criteria and requirements for membership, number and type of members, any other pertinent information related to established programs, publications and organizational structures as member benefits:**

Formed in 1979 with the first president 1980. Core Ideology listed below. Requirements for membership include practicing in a post anesthesia area, have an interest in practice in the preop, postop or administering conscious sedation to patients (see areas of membership attachment). Multiple Specialty groups Informatics, Research, Advance Degree, Geriatric, management, pain management, pediatric, perianesthesia nurse educator, preoperative assessment, publications. Publications include Breathline (newsletter) and Journal of Perianesthesia Nursing. Certification is through APBANC an independent organization for testing.

### ASPAN's Core Ideology

#### Core Purpose

To advance the unique specialty of perianesthesia nursing.

#### Core Values

- Building Integrity
- Modeling Respect
- Honoring Diversity
- Promoting Stewardship
- Providing Mentorship
- Cultivating Passion
- Supporting Community
- Vigilance to Safety and Standards
- Upholding Excellence



## Value Discipline

ASPAN will be branded for having an identity and image of leading edge programs and services. This brand will need to be supported by operational excellence, eminent influence and advocacy, and membership focus.

## ASPAN's Compelling Vision

ASPAN will be recognized as the leading association for perianesthesia education, nursing practice, standards and research.

## Goal Descriptions

- A. ASPAN will be its members' indispensable resource for perianesthesia education and knowledge.
- B. ASPAN will be the influential advocate for perianesthesia safety, public policy, nursing practice and standards.
- C. ASPAN will be the recognized source of perianesthesia information for the healthcare community and the public
- D. The art and science of the perianesthesia practice will be advanced through research and evidence based practice activities.

### 2013-2014 ASPAN Board of Directors

President  
Twillia Shrout  
BSN MBA RN CPAN CAPA  
tshrout@aspan.org

Immediate Past President  
Susan Carter  
BSN RN CPAN CAPA  
scarter@aspan.org

Regional Director, Region Four  
Laura Kling  
MSN RN CNS CPAN CAPA  
lkling@aspan.org

Vice President/President-Elect  
Jacque Crosson  
MSN RN CPAN  
jcrosson@aspan.org

Regional Director, Region One  
Deborah Bickford  
BSN RN CPAN  
dbickford@aspan.org

Regional Director, Region Five  
Sarah Cartwright  
MSN BA RN CAPA  
scartwright@aspan.org

Secretary  
Joni Brady  
MSN RN CAPA  
jbrady@aspan.org

Regional Director, Region Two  
Armi Holcomb  
BSN RN CPAN  
aholcomb@aspan.org  
Regional Director, Region Three

Director for Clinical Practice  
Susan Russell  
BSN RN JD CPAN CAPA  
srussell@aspan.org

Treasurer  
Katrina Bickerstaff  
BSN RN CPAN CAPA  
kbickerstaff@aspan.org

Tracy Underwood  
BSN RN CPAN  
tunderwood@aspan.org

Director for Education  
Nancy Strzyzewski  
MSN RN CPAN CAPA  
nstrzyzewski@aspan.org



Director for Research  
Kim Noble  
PhD RN CPAN  
knoble@aspan.org

ASPAN Chief Executive Officer  
Kevin Dill  
Ex-Officio  
kdill@aspan.org

ABPANC President  
Deirdre Cronin  
BSN RN CPAN CAPA  
Ex-Officio  
dcronin@aspan.org

Disclosure of corporate or other type of ownership/sponsorship/support for group/organization, for example, list serve, meeting space, speaker, maintenance of membership database:

All corporate activities take place at the New Jersey Office except the yearly Representative Assembly.

Contact Person's Name :Diane Toman

Contact Person's Telephone Number: 517-7871132 (home) 734-593-5824 (work)

Contact Person's E-mail Address: libera53@hotmail.com(home) dtoman@cch.org (work)

Should this person serve as your organization's Governing Director? If not, please identify contact information for that person: No. Kevin Dill (Chief Executive Officer) or Jacque Crosson (President elect for 2014)

Both can be reached at national office 877-737-9696.

Please submit a copy of the following documents if relevant (check those that you are enclosing).

- Bylaws
- Articles of Incorporation
- Operating Guidelines

Return by electronic email to:  
canderson@himss.org

Contact information:  
Alliance for Nursing Informatics  
c/o HIMSS  
c/o Christel Anderson  
Clinical Informatics  
33 W Monroe St  
Ste 1700  
Chicago, IL 60603  
(o) 312-915-9520

**Effective April 14, 2013**

## **BYLAWS OF THE AMERICAN SOCIETY OF PERIANESTHESIA NURSES**

### **ARTICLE I NAME**

**Section 1.1** The name of this professional organization shall be the American Society of PeriAnesthesia Nurses (ASPAN), hereinafter referred to as the Society.

### **ARTICLE II CORE PURPOSE**

**Section 2.1** The American Society of PeriAnesthesia Nurses advances nursing practice through education, research and standards.

### **ARTICLE III MEMBERSHIP**

**Section 3.1 General.** Membership in the Society shall be a privilege contingent upon compliance with the requirements of these Bylaws and such other requirements as the Board of Directors may establish.

**Section 3.2** The Society shall have the following classes of members: Active, Affiliate, Retired, Honorary, Student, Corporate, International.

**Section 3.2.1 Active.** Active category members shall be duly licensed nurses who practice in good standing, at least part-time, in perianesthesia nursing, or in the management, teaching or research of perianesthesia nursing.

**Section 3.2.2 Affiliate.** Affiliate category members shall be any healthcare professional, not currently working in perianesthesia nursing, who has an interest in perianesthesia patient care.

**Section 3.2.3 Retired.** Retired category members shall be members in good standing who, immediately prior to retirement or permanent disability, were Active category members.

**Section 3.2.4 Honorary.** Honorary category members shall be Past Presidents of the Society and persons who have rendered distinguished or valuable service to the Society or perianesthesia nursing and have been selected as honorary members by the Representative Assembly.

**Section 3.2.5 Student.** Student category members shall be individuals pursuing education leading to eligibility to sit for the registered nurse licensing examination.

**Section 3.2.6 Corporate.** Corporate category members shall be companies or organizations that support the core purpose and core values of the Society.

**Section 3.2.7 International.** International category members shall be any duly licensed healthcare professionals who have an interest in perianesthesia patient care and reside outside the U.S. and Bermuda.

**Section 3.3** Active category members in good standing may hold office. Active and Retired category members in good standing may serve on or chair a Standing Committee or Strategic Work Team of the Society and may serve as a member of the Representative Assembly.

**Section 3.4** All members of the Society in good standing shall receive all official publications and notices of the Society.

**Section 3.5** Application, Dues and Termination of Memberships.

**Section 3.5.1** Any person desiring membership in the Society shall submit a membership application.

**Section 3.5.2** All members of the Society, except for Honorary Members, shall be assessed dues as recommended by the Board of Directors and approved by the Representative Assembly. Membership is delinquent if dues are not received by the Society's dues payable date, in accordance with policy and procedure.

**Section 3.6** Members who do not adhere to the Society's bylaws and/or policies and procedures may have their membership terminated by the Board of Directors in collaboration with the member's component organization. No termination action shall be taken until a member is advised of specific rationale for termination and given opportunity for due process as described in Robert's Rules of Order Newly Revised. Termination of membership shall automatically occur upon death of a member.

#### **ARTICLE IV MEETINGS OF MEMBERS**

**Section 4.1** The annual meeting shall be designated as the National Conference and the time and place shall be determined by the Board of Directors.

**Section 4.2** The voting body of the Society shall be the Representative Assembly which consists of:

- 1) All Voting members of the Board of Directors, and
- 2) All Standing Committee Chairs, and
- 3) Two representatives selected from each component organization of the Society in accordance with the component's policies and procedures.

**Section 4.2.1** Each member of the Representative Assembly shall be credentialed in accordance with the Representative Assembly Standard Procedures.

**Section 4.2.2** An individual serving on the Society's Board of Directors or as a Standing Committee Chair may not concurrently represent a component.

**Section 4.2.3** The Representative Assembly shall convene at least once during each National Conference.

**Section 4.2.4** The ASPAN President shall serve as Speaker of the Representative Assembly.

**Section 4.2.5** Special meetings of the Representative Assembly may be called by:

- 1) A two-thirds (2/3) vote of the Board of Directors, or
- 2) A petition with the signatures of one-third of the Representatives present at the previous ASPAN annual Representative Assembly.
- 3) Special meetings may be conducted via electronic telecommunications.

**Section 4.2.5.1** No less than thirty (30) days written notice shall be given of any special meeting. The purpose of the special meeting shall be stated in the notice for the meeting, and no other business shall be in order at that meeting.

**Section 4.2.5.2** The Representatives to any special meeting shall be the same as those who served at the previous annual Representative Assembly.

**Section 4.2.6** The presence of fifty-one percent (51%) of the credentialed representatives constitutes a quorum for all meetings of the Representative Assembly.

**Section 4.2.7** Proxy voting is not permitted.

## **ARTICLE V BOARD OF DIRECTORS**

**Section 5.1** The Board of Directors shall be the Representative Assembly at interim and be charged with the responsibility to manage the affairs of the Society, including the preparation and approval of the annual budget. The Board shall not modify the actions of the Representative Assembly. Voting of the Board may be conducted by mail or via electronic telecommunications.

**Section 5.2** Composition and Responsibilities. The Board of Directors shall consist of the Officers, Directors and non-voting ex-officio members as described in Section 5.4 below. The responsibilities of the officers and the directors shall be set forth in the policies and procedures of the Society.

**Section 5.3** Nominations and Elections.

**Section 5.3.1** Nominations.

**Section 5.3.1.1** During the annual meeting of the Representative Assembly, a Nominating Committee of five members shall be elected by the Society. It shall be the duty of the committee to nominate candidates for the elected offices to be filled at the next annual Representative Assembly meeting. The Immediate Past President shall serve as the Chair of the Nominating Committee. If the Immediate Past President is not able to fulfill this role, the President shall appoint a Chair of the Nominating Committee.

**Section 5.3.2** Elections.

**Section 5.3.2.1** All Officers, Directors and Nominating Committee members shall be elected by a vote of the Representative Assembly in accordance with the voting procedures of the Representative Assembly.

**Section 5.4** Board Composition. The Society's Board of Directors shall be composed of the following positions:

**Section 5.4.1** President, Vice President/President-Elect, and Immediate Past President. The President shall hold office for a term of one year or until his/her respective successor has been duly installed in the office of President. At the expiration of the President's term, the Vice President/President-Elect shall automatically assume the Office of President and the President shall automatically assume the office of Immediate Past President.

**Section 5.4.1.1** Vice President/President-Elect. Candidates for the office of Vice-President/President Elect shall meet the requirements for this office as outlined in policy and procedure.

**Section 5.4.2** Secretary. The Secretary shall be elected for a two-year term in the even-numbered years. Candidates for the office of Secretary shall meet the requirements of this office as outlined in policy and procedure.

**Section 5.4.3** Treasurer. The Treasurer shall be elected for a two-year term in the odd-numbered years. Candidates for the office of Treasurer shall meet the requirements of this office as outlined in policy and procedure.

**Section 5.4.4** Regional Directors. Regional Directors from the Society's geographical regions shall serve a two-year term and shall reside in the region they represent. The Directors from odd-numbered regions shall be elected in the odd-numbered years and Directors from the even-numbered regions shall be elected in the even-numbered years. Candidates for Regional Director shall meet the requirements for this office which are set forth in policy and procedure.

**Section 5.4.5** Director for Clinical Practice. The Director for Clinical Practice serves a two-year term, elected in even-numbered years, and serves as Chair of the Clinical Practice Committee. Candidates for Director of Clinical Practice shall meet the requirements for this office which are set forth in policy and procedure.

**Section 5.4.6** Director for Education. The Director for Education serves a two-year term, elected in odd-numbered years, and serves as Chair of the Education Provider Committee. Candidates for Director of Education shall meet the requirements for this office which are set forth in policy and procedure.

**Section 5.4.7** Director for Research. The Director for Research serves a two-year term, elected in odd-numbered years, and serves as Chair of the Research Committee. Candidates for Director of Research shall meet the requirements for this office which are set forth in policy and procedure.

**Section 5.4.8** The ASPAN Chief Executive Officer and the President of the American Board of Perianesthesia Nursing Certification shall serve as non-voting ex-officio members of the Board.

**Section 5.4.9** No elected member of the Board of Directors may be an employee of ASPAN.

**Section 5.4.10** Terms and Eligibility. No member of the ASPAN Board of Directors may hold more than one Board position at a time. No member shall be a candidate for more than one office at the same time.

**Section 5.5** Terms of Office.

**Section 5.5.1.** Members of the Board, other than the President, the Vice President/President-Elect, and Immediate Past President, may serve a maximum of two successive terms in the same office. Any person filling an unexpired term for more than half of the term shall be deemed to have served one term.

**Section 5.6** Vacancies.

**Section 5.6.1** Vacant Board positions are filled by the Board for the remaining term, with the exception of President, which is automatically filled by the President-Elect, and Immediate Past President which will remain vacant until the next term of office. In the event of a vacancy in the office of Vice President/President-Elect, a special election will be called in accordance with policy and procedure.

**Section 5.7** Removal of Board Members.

**Section 5.7.1.** Any member of the Board, regardless of the manner of election or appointment, may be removed by the Representative Assembly upon a two-thirds (2/3) affirmative vote for removal when, in its judgment, the best interests of the Society would be served by the removal. Such action shall provide the member, upon request, an opportunity for a hearing that provides due process as described in Robert's Rules of Order Newly Revised.

**Section 5.8** Compensation.

**Section 5.8.1** Board members shall serve in a voluntary capacity, but may receive position-related compensation/reimbursement for expenses as set forth in policy and procedure.

**Section 5.9** Meetings.

**Section 5.9.1** The Board of Directors shall meet as determined by the Board. Special meetings may be called by the President or upon written request of at least four members of the Board of Directors. Fifty percent (50%) plus one member of the Board shall constitute a quorum.

## **ARTICLE VI ORGANIZATIONAL UNITS**

**Section 6.1** Committees and Strategic Work Teams. The President and/or Vice President/President-Elect shall have the authority to appoint Standing Committees and Strategic Work Teams as may be necessary to support the Society's core purpose and core values.

**Section 6.1.1** Standing Committees. A Standing Committee has ongoing responsibilities directed toward the goals of the Society and its duties are described in policy and procedure. Standing Committee Chairs and members are appointed by the President and/or Vice President/President-Elect. Addition or deletion of a Standing Committee is subject to approval by the Board of Directors. The purpose and duty of the Standing Committee are defined prior to appointment. Each Standing Committee is represented in the Representative Assembly.

**Section 6.1.2** Strategic Work Teams. A Strategic Work Team is a group responsible for accomplishing specifically defined goals. Goals are defined prior to formation of the team. Teams are appointed by the President and/or Vice President/President-Elect as deemed necessary to further the interests of the Society and/or at the request of the Board of Directors. A Strategic Work Team is not represented in the Representative Assembly.

**Section 6.2** Component Organizations. The component organizations of the Society shall be duly chartered regional structures that exist to serve the needs of the membership at the regional level. All component organizations shall be chartered by the Society through the Board of Directors with ratification by the Representative Assembly in accordance with policy and procedure. The Representative Assembly, by a two-thirds (2/3) vote, may revoke the charter of a component society. A due process hearing may be requested by the affected component as described in Robert's Rules of Order Newly Revised. The Society shall not be liable for any component organization debts.

## **ARTICLE VII MANAGEMENT**

**Section 7.1** Registered Office and Agent. The Society shall maintain a registered agent with an office in the District of Columbia. The name of the registered agent and office is Andrews Service Organization, 1201 Pennsylvania Avenue, NW, P.O. Box 407, Washington, DC 20044. A record of the names and addresses of the Society's members that are entitled to vote shall be maintained at the registered office.

**Section 7.2** National Office. The Board of Directors shall maintain a National Office. The Board of Directors shall retain a Chief Executive Officer, who shall provide general administrative business management support for the Society, and as such, shall manage the National Office. Additional administrative personnel and consultants shall be retained as directed by the Board of Directors. The Chief Executive Officer and the National Office staff shall be under the direction of the President, subject to the control of the Board of Directors.

**Section 7.3** The Society shall have an official seal which shall be in such form as approved by the Board of Directors, but shall in any event contain the words, "American Society of PeriAnesthesia Nurses"

**Section 7.4** The fiscal year for the Society shall be from January 1 to December 31.

**Section 7.5** All expenditures shall be in accordance with Policy & Procedures. The Treasurer shall authorize a written report to be provided at the Annual Representative Assembly.

**Section 7.6** The Secretary shall maintain all records of the Society except financial records. These records shall be maintained at the National Office.



**Section 7.7** The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall govern the Society in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Society may adopt.

**Section 7.8** Indemnification of representatives of the Society. The Society shall indemnify any person acting on behalf of the Society against expenses, including reasonable attorney’s fees, judgments, fines and amounts paid in settlement incurred by them in connection with the defense or settlement of any action in which they are made parties or party, by reason of being or having been an agent of the Society, except in relation to matters as to which such person shall be adjudged in such action, suit or proceeding to be liable for willful misconduct.

## **ARTICLE VIII AMENDMENTS**

**Section 8.1** Proposal of Bylaws Amendments. Bylaw amendments must be proposed by:

1. The Board of Directors, or
2. A Component Board of Directors, or
3. At least five (5) active members acting as a group.

**Section 8.2** Submission of Proposed Bylaws Amendments. Each proposed amendment must be submitted to the Chief Executive Officer at least 60 days prior to the Representative Assembly. The proposed amendment must include a specific rationale for the proposed change, additional amendments if the proposed change affects any other area of the bylaws, be in accord with ASPAN’s core purpose and core values, and state and federal laws. The proposed amendment must include a budget proposal if the amendment significantly affects ASPAN’s revenue or expenses.

**Section 8.3** Notice of Proposed Bylaws Amendments. Proposed bylaws amendments, which meet the stated criteria, must be submitted in writing to the Representatives at least thirty days prior to the Representative Assembly.

**Section 8.4** Adoption of Proposed Bylaws Amendments. The adoption of any proposed amendment to these bylaws shall require a two-thirds (2/3) affirmative vote of the Representatives credentialed at the Representative Assembly.

## **ARTICLE IX PROHIBITED ACTIVITIES**

**Section 9.1** No member or agent of this Society shall take any action or carry on any activity by or on behalf of the Society which is not permitted to be taken or carried on by an organization exempt under Section 501(c)(3) of the Internal Revenue Code and its Regulations, as they now exist or may be hereafter amended, or by an organization contributions to which are deductible under Section 170(c)(2) of such Code and Regulations, as they now exist or as they may hereafter be amended.

To: ANI Steering Committee  
 From: Leslie H. Nicoll, PhD, MBA, RN  
 Editor-in-Chief, *CIN: Computers, Informatics, Nursing*  
 Date: 2 May 2014  
 Re: ANI Connections for CIN: Computers, Informatics, Nursing  
 Articles “in the pipeline”

## Color Coding:

Gray: ideas from HIMSS 2014

Peach: published

Blue: status uncertain

Red: urgent, due now or soon

Green: in process

Purple: pending/future

Article/Topic	Author/Contact Person	Status/Due	Notes	Scheduled
Message From Hyeoun-Ae Park, President-Elect of the International Medical Informatics Association	Peter Murray Dr. Park	Published		December 2013
Consumer Engagement: Blue Button	Robin Austin Susie Hull	Published		January 2014
Integrating Use of the Omaha System into Continuing Care Clinical Processes	Heinemeyer, Anne Chapman; Rhodes, Bev	Published		February 2014
Interview with Vicki Vallejos, BSN, RN-BC: American Nursing Informatics Association	Joyce Sensmeier	Published		March 2014
Lessons Learned and Barriers Discussed by Beacon Communities	Kathy Bowles and colleagues	Published		April 2014
ANI Emerging Leaders Profile	Joyce, Krista Martin	Being Published		May 2014
Big News from Minnesota	Bonnie Westra and Lynn Chormanski	Due mid-May		June 2014
Best in Class for CDS Care Planning	Michelle Troseth	4/15/2014	Have not received	June 2014
Care Coordination: Longitudinal and Shared Care Plans	Robin Austin Susie Hull	6/1/2014		July 2014
Whose Role? Prescribing Mobile Health Apps	Robin Austin Susie Hull	6/1/2014		August 2014
Project within NASN	Katie Johnson Erin Maughan	7/1/2014		Sept 2014
		8/15/2014		Oct 2014
Partnership with Health Dept. and Tucson Public Library	Karen Martin	9/1/2014		Nov 2014
		10/15/2014		Dec 2014
		11/15/2014		Jan 2015
		12/15/2014		Feb 2015
		1/15/2015		Mar 2015
		2/15/2015		Apr 2015
		3/15/2015		May 2015
Ideas from HIMSS 2014 meeting:				
NENIC and AONE Collaboration	Mark Sugrue			

HIMSS NI Workforce Survey	Christel Anderson			
UNIN and the Learning Health System	Laurie Larsen Nancy Staggers			
Patients with iPads in the ICU	Patti Dykes			
Emeasures and the NDAQI	Darryl Roberts			
Patient Generated Health Data	Susie Hull			
ANI Mentor Guidelines and Opportunities	Joyce Sensmeier			
Nigerian IT Support and the Use of Standardized Language	Sue Moorhead			
Care coordination Asian countries OR Update on NI2014	Polun Chang		Bonnie will follow up with Polun	
ONC new workgroup – regulating software (FDASIA)	Sort of on hold; Judy M. will think if there is some who can write about the process			
The Tipping Point	Darryl Roberts	End of January (have not received as of 1/29)	Bonnie will follow up with Cheryl Peterson (Darryl's boss)	
Emerging Leader Project Paper	Sarah Collins	Working on this—Sarah has been in touch with Leslie		
Emerging Leader Project Paper	Audrey Hirsch	Joyce will contact		

About articles that are submitted:

The **ANI Connection** will appear monthly in the online version of *CIN: Computers, Informatics, Nursing*. Previously, **ANI Connection** encompassed four pages in each print issue (six times per year). Now, the **ANI Connection** will be published monthly (twelve times) which should provide more exposure to ANI.

Online publication is not as constricted by pages as print, thus the **ANI Connection** articles can be more flexible in terms of length.

Schedule: Articles for the issue two months in advance must be submitted by the 15<sup>th</sup> of the month. So, for example, the **ANI Connection** article for May 2013 must be submitted to the production team by March 15, 2013. Because the **ANI Connection** will be published monthly, an article must be submitted by the 15<sup>th</sup> of every month.

Process: The editorial office for *CIN* will keep a running list of articles that are “in the pipeline” for the **ANI Connection**. “In the pipeline” means that they have either been submitted or proposed. Leslie will share this list at the monthly conference call of the ANI Governing Directors as a standing agenda item. The group can review the list and identify which article will be submitted for the upcoming issue of the journal. The scheduling works well because the monthly call is scheduled for the first Tuesday of the month which falls before the 15<sup>th</sup>, giving time for the article to have a final editing prior to submission.

Format: While length is no longer an issue, we still require articles to be submitted according to *CIN* submission guidelines. Please note the following:

- Format: Word document. Do not submit PDFs. Please double space and indent each paragraph with a tab (do not use the space bar). Do not overly format the article (fancy fonts, etc.).
- Title: Please include a title for the article. Descriptive is best.
- Author(s): Include the author's name(s) and credentials as you would like them to appear in the journal.
- Abstract: **DO NOT INCLUDE**. ANI Connections articles do not have an abstract.
- References (if applicable): *CIN* uses AMA format (Style Manual of the American Medical Association, 10<sup>th</sup> edition). Please do not submit manuscripts with references in APA format. AMA uses superscripted numbers. The reference list is in numerical format according to the order of appearance of the references in the paper. If you have a reference list, the references must be cited in the text.
- Tables: Use the table feature in Word to create tables. Include them at the end of the manuscript. Tables should be single spaced.
- Figures, photographs: Attach as separate documents. Contact Susan at [susan@medesk.com](mailto:susan@medesk.com) for details on format.

Submission: Please submit articles simultaneously to Leslie and Susan at: [leslie@medesk.com](mailto:leslie@medesk.com) and [susan@medesk.com](mailto:susan@medesk.com). It would be helpful if you could include ANI Connection in the subject line. Please include contact information (name, address, phone, email, fax) in the email message.


First distributed 1/3/2014

Updated: 1/29/2014

Updated: 2/4/2014

Updated: 3/26/2014

Updated: 5/2/2014



## Alliance for Nursing Informatics Policy Update May 2014

### **Energy & Commerce Health Subcommittee Holds Hearing: [Telehealth to Digital Medicine: How 21st Century Technology Can Benefit Patients](#)**

“Advances in technology present tremendous opportunities to improve the access to and quality of healthcare in areas all across the country,” said hearing chairperson Rep. Joe Pitts (R-PA). The Subcommittee heard from witnesses including a Parkinson’s patient, providers, and academics.

### **[FDASIA Report Released on Regulating Health IT](#)**

On Thursday, April 3, The FDA, ONC and FCC released their [FDASIA Health IT Report](#) that includes a proposed strategy for a risk-based regulatory framework for health IT. The report builds on the work of the FDASIA Workgroup, and its September 2013 recommendations. [Click here](#) to read more.

### **Health IT Policy Committee Gains New Appointments**

On April 29, 2014, the Government Accountability Office (GAO) made [three appointments](#) to the Health IT Policy Committee, a Federal Advisory Committee, each for a term of three years:

- Christoph U. Lehmann, MD, Professor in Pediatrics and Biomedical Informatics at the Monroe Carell Jr. Children’s Hospital at Vanderbilt University in Tennessee, will fill the position of an expert on vulnerable populations
- Neal Patterson, co-founder, Chairman of the Board, and CEO of Cerner Corporation, will fill the position of an HIT vendor
- Kim Schofield, a Health Educator and Advocacy Chair for the Lupus Foundation of America’s Georgia Chapter in Smyrna, GA, will fill the position of a representative of consumers and patients

In addition, Paul Tang, MD from Palo Alto Medical Foundation was reappointed as a physician representative. The American Recovery and Reinvestment Act of 2009 established the HIT Policy Committee and gave the Comptroller General responsibility for appointing 13 of its 20 members.

### **[IOM lists social and behavioral domains to be included in EHRs](#)**

The Institute of Medicine has listed 17 leading behavioral and social areas that should be included in EHRs to help providers offer better patient care and aid researchers in their public health studies. Patients' sexual orientation, health literacy, alcohol use, and social connections and isolation are among the domains listed. A follow-up report will be released to further narrow the list, define the domains and examine the factors that could hinder professionals from getting social and behavioral information from patients. [Click here](#) to read more.

### **White House Releases Report on Big Data; Cites Health IT Work and Calls for HIPAA Assessments**

On Thursday, May 1, 2014, the White House released [Big Data: Seizing Opportunities, Preserving Values](#), a report led by President Obama’s Counselor John Podesta, after he was charged by the President to lead a 90-day review of big data and privacy.