

Alliance for Nursing Informatics
 Governing Directors Meeting & Dinner
 Saturday, February 22, 2014
 6:30 PM – 9:30 PM
 Rosen Center, Signature 2*
 Orlando, FL

AGENDA

- | | | |
|------|---|------------------------|
| I. | Welcome, Introductions and Call to Order (p.2) | Murphy/Westra (2 min) |
| II. | Approval of November 15, 2013 Minutes (p.5) | Murphy/Westra (2 min) |
| III. | Activity Update | |
| A. | ANI Emerging Leaders Introduction (p.10) | Murphy/Westra (10 min) |
| B. | ANI Connections (p.11)
<i>Identification of new topics and contributors</i> | Murphy/Westra (10 min) |
| C. | Steering Committee Election Reminder (p.14) | Greenwood (2 min) |
| D. | Update on Advanced Practice Registered Nurses
Scope of Practice Regulations & Current State of Legislation | Leary (10 min) |
| E. | Existing Barriers for APRNs in HIT
<i>How can we accomplish collaborative practice?</i> | Bickford (5 min) |
| F. | ANA NI Scope and Standards of Practice
<i>Next steps for comment period, process and timeline</i> | Bickford (5 min) |
| G. | Nursing Data Discussion | |
| 1. | Big Data | Westra (5 min) |
| 2. | CNO-CNIO Vendor Summit | Sensmeier (5 min) |
| 3. | Tipping Point | Roberts (5 min) |
| H. | Task force on Consumer e-Health Engagement | Hull (5 min) |
| IV. | Member Updates (p. 15)
<i>During dinner, governing directors are encouraged to provide member updates on major initiatives and/or what's on the horizon for 2014</i> | Various (~2 hrs) |

2014 ANI Governing Directors Meetings

- May 20, 2014 town hall conference call at 3:00 PM (Eastern)/2:00 PM (Central)
- September 9, 2014 town hall conference call at 3:00 PM (Eastern)/2:00 PM (Central)
- November 14, 2014 (in person meeting held in conjunction with AMIA in Washington, DC 6:00-9:00 PM)

*Rosen Center is a hotel located adjacent to Convention Center Hall A. Transportation will not be available back to hotels serviced by shuttles. Taxis will need to be utilized.

ANI Membership Roster**Last update 02/04/14***Yellow highlight indicates steering committee member*

ROLE	Name	Contact	Email
AAN Rep	American Academy of Nursing	Tom Clancy	clanc027@umn.edu
AMIA Staff	AMIA	Karen Greenwood	Karen@amia.org
AMIA ANI Co-Chair (term began 1/1/09)	AMIA	Bonnie Westra	westr006@umn.edu
AMIA Rep	AMIA Nursing Informatics Working Group	Patti Dykes	pdykes@partners.org
AMIA Alt	AMIA Nursing Informatics Working Group	Rosemary Kennedy	Rosemary.Kennedy@jefferson.edu
ANIA Rep	American Nursing Informatics Association	Patricia Sengstack	president@ania.org
ANIA Alt	American Nursing Informatics Association	Vicki Vallejos	vdmv415@insightbb.com
AONE	American Organization of Nurse Executives	Linda Burnes Bolton	linda.burnesbolton@cshs.org
AONE Alt	American Organization of Nurse Executives	Eric Francque	efrancque@aha.org
AORN Rep Nursing Speciality Org	Association of periOperative Registered Nurses (AORN)	Janice Kelly	JKelly@aorn.org
AORN alternate	Association of periOperative Registered Nurses (AORN)	Cathy Kleiner	ckleiner@aorn.org
AWHONN Rep <i>Nursing Speciality Org</i>	Association of Women's Health, Obstetric and Neonatal Nurses	Cathy Ivory	catherine.h.ivory@Vanderbilt.Edu
CNC Rep <i>Affiliate Member</i>	Center for Nursing Classification and Clinical Effectiveness	Sue Moorhead	sue-moorhead@uiowa.edu
Cerner <i>Affiliate Member</i>	Cerner Nursing Advisory Board	Jenny Horn	Jenny.Horn@CERNER.COM
CHIN Rep <i>active 10-15-13</i>	Connecticut Healthcare Informatics Network	Sherry LaCoursiere	sheryl.lacoursiere@yale.edu
CPM <i>Affiliate Member</i>	CPM Resource Center International Consortium	Diane Hanson	DianeHanson@cpmrc.com
CroNIA Rep	Croatian Nursing Informatics Association	Aleksandar Radenović	alexander@ni.com.hr
DVNCN Rep	Delaware Valley Nursing Computer Network	Jonathan Evans	jonathan.evans@siemens.com
DVNCN Alt	Delaware Valley Nursing Computer Network	Rosemary Kennedy	Rosemary.Kennedy@jefferson.edu
HINJ Rep <i>Group is inactive 10-15-2013</i>	Health Informatics of New Jersey	Katherine Peck	kpeck@valleyhealth.com
HIMSS Staff	HIMSS	Christel Anderson	canderson@himss.org
HIMSS ANI Co-Chair (term began 1/1/11)	HIMSS	Judy Murphy	judy.murphy@hhs.gov
HIMSS ANI Ex-officio	HIMSS	Joyce Sensmeier	jsensmeier@himss.org
HIMSS Rep	HIMSS Nursing Informatics Community	Mark Sugrue	Mark.D.Sugrue@Lahey.org
HIMSS Alternate	HIMSS Nursing Informatics Community	Beth Halley	ehalley@mitre.org
IHTSDO Nursing Special Interest Group/SNOMED CT Re	IHTSDO Nursing Special Interest Group	Judy Warren	jjwarren@live.com
MEDITECH <i>Affiliate Member</i>	MEDITECH Nurse Informatics program	Catherine Turner	cturner@meditech.com
MINING Rep	Minnesota Nursing Informatics Group	Robin Austin	robin.austin12@gmail.com
MINING Alternate	Minnesota Nursing Informatics Group	Lynn Choromanski	LChoromanski@gillettechildrens.com
MNRS Steering Committee (thru June 2014); also rep to	Midwest Nursing Research Section - NI Research Section	Greg Alexander	AlexanderG@missouri.edu

ANI Membership Roster**Last update 02/04/14***Yellow highlight indicates steering committee member*

ROLE	Name	Contact	Email
MNRS Alternate	Midwest Nursing Research Section - NI Research Section	Karen Chang	ckchang@purdue.edu
NANDA Rep <i>Nursing term org</i>	NANDA International	T. Heather Herdman	hherdman@matousekandassociates.com
NASN Rep	National Association of Schools of Nursing	Erin Maughan	emaughan@nasn.org
NASN Alternate	National Association of Schools of Nursing	Martha Dewey Bergren	martha.bergren@sbcglobal.net
NASN Alternate	National Association of Schools of Nursing	Kathleen Johnson	johnsonka@edmonds.wednet.edu
NCNA CONI Rep	North Carolina State Nurses Association Council on NI	Kelly Wiseman	kwiseman@wakemed.org
NCNA CONI Alternate	North Carolina State Nurses Association Council on NI	Deb Aldrige	debaldridge@ccofsp.com
NEW ENGLAND STEERING COMMITTEE (THRU JUNE 2015); ALSO GD RE	New England Nursing Informatics Consortium	Denise Goldsmith	dgoldsmith@partners.org
Nursing Clinical LOINC Subcommittee Rep	Nursing Clinical LOINC Subcommittee	Sue Matney	samatney@mmm.com
Omaha System Rep	Omaha System	Karen Martin	martinks0007@gmail.com
ONS Rep	Oncology Nursing Society	Liz Evans	EEvans@ons.org
PSNI Rep	Puget Sound Nursing Informatics	Karen Curtis	kd_curtis2@comcast.net
SCINN Rep	South Carolina Informatics Nursing Network	Kathleen Williams	kwinform@bellsouth.net
Siemens <i>Affiliate Member</i>	Siemens Nursing Council	Sue Lundquist	sue.lundquist@siemens.com
SIS Rep <i>Affiliate Member</i>	Surgical Information Systems - Clinical Advisory Task Force	Marion McCall	mccall@sisfirst.com
SIS Alt <i>Affiliate Member</i>	Surgical Information Systems - Clinical Advisory Task Force	Andi Dewes	dewes@sisfirst.com
TIGER Rep	The TIGER Initiative Foundation	Sally Schlak	sschlak@himss.org
TNIA Rep	Taiwan Nursing Informatics Association	Polun Chang	polun@ym.edu.tw
TNIA Alt	Taiwan Nursing Informatics Association	Johanna Feng	rcfeng@vghtpe.gov.tw
UNIN Rep	Utah Nursing Informatics Network	Nancy Stagers	stagers@son.umaryland.edu
UNIN STEERING COMMITTEE (THRU JUNE 2016)	Utah Nursing Informatics Network	Mollie Cummins	mollie.cummins@utah.edu

Related Organizations and Other Partners

ANA	American Nurses Association	Carol J. Bickford	Carol.Bickford@ana.org
Publisher, LWW (CIN)	CIN: Computers, Informatics, Nursing	Sandy Kasko	Sandy.Kasko@wolterskluwer.com
Editor-in-Chief, CIN	CIN: Computers, Informatics, Nursing	Leslie Nicoll	leslie@medesk.com
Emerging Leader Class III	mentors Liz Evans and Mark Sugrue	Rebecca Schnall	rb897@cumc.columbia.edu
Emerging Leader Class III	mentors Susie Hull and Michelle Troseth	Victoria Tiase	vtiase@nyp.org
Emerging Leader Class III	mentors Cathy Ivory and Judy Warren	Olivia Velez	Olivia.Velez@icfi.com
Emerging Leader Class II	mentors Joyce Sensmeier and Susie Hull	Audrey Hirsch	Audrey_Hirsch@bshsi.org

ANI Membership Roster**Last update 02/04/14***Yellow highlight indicates steering committee member*

ROLE	Name	Contact	Email
Emerging Leader Class II	mentors Dana Alexander and Jackie Moss	Sarah Collins	SACOLLINS@PARTNERS.ORG
Emerging Leader Class I	mentors Bonnie Westra and Carol Petersen	Ellen Makar	Ellen.Makar@hhs.gov
ANI eConsumer Task Force co-chairs		Darryl Roberts	Darryl.Roberts@ana.org
ANI eConsumer Task Force co-chairs		Susie Hull	susan@wellspring-consulting.com



**Alliance for Nursing Informatics
Governing Directors Face to Face Dinner**

Friday, November 15 2013

6:00 – 9:00pm

In collaboration with AMIA 2013

Washington, DC

MINUTES

Attendees

AMIA - Karen Greenwood, Patricia Dykes, Bonnie Westra*

ANIA - Patricia Sengstack

AORN - Janice Kelly

AWOHNN – Cathy Ivory

Cerner – Anita Ground

HIMSS - Christel Anderson, Judy Murphy*, Joyce Sensmeier, Mark Sugrue

IHTSDO - Judith Warren

NASN - Erin Maughn

NCNA - CONI - Kelly Wiseman

NENIC - Denise Goldsmith*

Omaha System - Karen Martin

ONS – Liz Wertz Evans

TNIA – Polun Chang

UNIN - Mollie Cummins*, Nancy Staggers

Related Organizations and Other Partners

ANA - Carol Bickford

Consumer eHealth Task Force - Susan Hull & Darryl Roberts *Co-Chairs*

Emerging Leaders - Sarah Collins & Audrey Hirsch

* indicates Steering Committee representative

I. Welcome, Introductions and Call to Order

Judy Murphy and Bonnie Westra called the meeting to order at 6:00pm central.

II. Approval of Minutes – September 2013

Minutes approved as presented.

III. Activity Update

a. ANI Emerging Leader Presentations

Program Information: One of ANI's objectives is to identify leadership, provide mentorship, and encourage nursing informatics participation in national nursing informatics activities. As part of this

objective, we support the ANI Nursing Informatics Emerging Leaders Program. The program enhances the leadership skills and competencies of individuals in the following key areas:

- Communication and networking
- Strategic planning
- Negotiation and persuasion
- Leading and managing change

The program identifies and develops emerging leaders in nursing informatics and involves them in a two-year program to learn about their own leadership potential, identify opportunities for professional growth, and gain knowledge and experience necessary to serve nursing informatics practice and/or policy. The ultimate goal of the program is to develop an individual capable of leading an informatics-related organization.

The presentations from this year's Emerging Leaders: Audrey Hirsch and Sarah Collins have been attached as Appendix A.

Governing Directors discussed adding another emerging leader to the 2014 class.

ACTION: Karen Greenwood and the ANI Emerging Leader Selection Committee will explore the addition of a third emerging leader to the 2014 class.

b. Big Data Conference Update

Bonnie Westra provided an overview on the Big Data Conference, noting the issues and recommendations.

Issue 1: Use of gold standard measures in acute care

Importance: The National Quality Forum (NQF) has endorsed several gold standard acute care quality measures, including hospital acquired conditions (HACs; e.g., falls, pressure ulcers, hospital acquired infections) and structural measures of nursing care (e.g., nursing hours per patient day, skill mix). These measures, as implemented in the National Database of Nursing Quality Indicators™ (NDNQI™), have been effective tools in reducing HAC prevalence and in promoting the monitoring and adjustment of associated structures and processes at hospitals that use them. These quality improvements have been consistent and sustained. The Partnership for Patients has adopted several NDNQI HAC measures as national comparison data.

1) The established reliability, validity, and effectiveness of these metrics should ensure their establishment as the de facto standard and national benchmark for all acute care settings. 2) Each measure could benefit from harmonization of definitions across settings (e.g., long-term care, outpatient surgery). 3) Each measure could benefit from timely improvements to support their direct capture from electronic health records (EHRs; i.e.: eMeasures).

Recommendations: It is essential that policy makers provide regulatory support for gold standard measurement, as well as provide financial resources for developers to harmonize measures across settings, create eMeasures to reduce clinician burden, fill persistent measure gaps, and provide reliable and valid data efficiently to inform a learning health system.

Issue 2: Lack of eMeasures due to cost, time, and interoperability barriers

Importance: As the meaningful use stages roll out, there will be an increasing dependence on EHRs as a source of knowledge beyond billing and claims. These new uses include assessment of patient experience and quality of care, which requires the capture of structures and processes of care important to improving experience and outcomes.

Recommendations: 1) Policy makers should make resources available to develop eMeasures, particularly those sensitive to the care provided by nurses. 2) Policy makers should provide incentives for eMeasures use to encourage eligible professionals, other clinicians, and hospitals to implement them, and developers to maintain them. 3) Regulations should include a minimum level of interoperability among EHRs (e.g., 3 or more systems) to ensure that quality metrics can be calculated with equal reliability and validity across disparate EHR systems.

Issue 3: Integration of measures sensitive to the care provided uniquely by nurses in the development of composite (i.e.: interprofessional) measures

Importance: Nurses are the proximal caregivers in most health care settings and are essential to coordination of patient care. Nursing care significantly affects patients' safety, engagement, and perceptions of quality. The structures, processes, and outcomes of nursing care drive health care costs and outcomes. Policy makers must consider nursing's impact on outcomes (e.g., HACs, readmissions) and elevate the importance of nursing care as an instrumental driver of quality.

Recommendations: 1) Policy makers must demand balanced representation from all health care providers by ensuring inclusion of nurse thought leaders on committees, panels, and other activities that drive the development of composite quality measures. Government entities and contractors (notably CMS, ONC, and NQF) are developing "measure incubator" (e.g., kaizen workgroups) activities to identify and fill measure gaps using composite quality eMeasures without a meaningful nursing presence. 2) Regulations should mandate the inclusion of an appropriate mix of structures, processes, and outcomes sensitive to the care provided by nurses in all quality measures, particularly composite measures.

c. Consumer Engagement Task Force Update

Susan Hull and Darryl Roberts, Task Force Co-Chairs provided an update on the Task Force activities. Recent activities include:

- Participation in the ONC Consumer Health Summit, September 16, 2013 with presentations by Ellen Makar and Judy Murphy and Donna Mazyck, Executive Director of National Student Nurse's Association.
- A Social Media campaign was convened during national Health IT Week - "Ask for your e-health record week" September 16-20, 2013.
- A publication by Susan Hull, Robin Austin and Bonnie Westra in ANI Connections: "Blue Button Movement: Engaging Ourselves & Patients," will be published January 2014.
- A publication "Blue Button: Empowering Consumers for Shared Decision Making and Improved Health" chapter in the HIMSS m-Health Innovation book, will be published February 2014.
- Participation in the ONC FACA Consumer Technology Standards Workgroup by Ellen Makar, Susan Hull, Liz Johnson and Judy Murphy.
- Participation in the ONC FACA Consumer Empowerment Policy Workgroup by Katherine Kim, Ellen Makar and Judy Murphy.
- Participation in the National eHealth Collaborative (NeHC) Consumer Engagement Advisory Council by Susan Hull and Ellen Makar.
- Participation in the mHIMSS Advisory Council by Darryl Roberts.

d. QSEN Competencies Update

Judith Warren provided an overview on the QSEN Competencies work to date. The Quality and Safety Education for Nurses (QSEN) project addresses the challenge of preparing future nurses with the knowledge, skills, and attitudes (KSAs) necessary to continuously improve the quality and safety of the healthcare systems within which they work. The website, www.qsen.org, is a central repository of information on the core QSEN competencies, KSAs, teaching strategies, and faculty development resources designed to best support this goal.

Using the Institute of Medicine (2003) competencies for nursing, QSEN faculty have defined pre-licensure and graduate quality and safety competencies for nursing and proposed targets for the knowledge, skills, and attitudes to be developed in nursing programs for each competency:

- Patient-Centered Care
- Teamwork & Collaboration
- Evidence Based Practice
- Quality Improvement
- Safety (though not included in the IOM list, faculty thought it was implicit but needed distinct competencies)
- Informatics

ACTION: Christel Anderson will post the QSEN Pre-licensure Competencies and QSEN Graduate Informatics Competencies to the ANI Website.

IV. Member Updates

The following member updates were provided:

- AAN – has been active in providing policy comments; participated in the Big Data Conference; and is preparing a publication for CIN on the activities of the Technology Committee.
- AMIA – have prepared a variety of events during the AMIA 2013 Annual Symposium including a tutorial on patient engagement and meaningful use, the annual NIWG networking event on Sunday November 17, the nursing year in review session by Jane Carrington and a presentation on the Future of Nursing from RWJF.
- ANA – will be releasing the 4th edition of the NI Scope & Standards document for public comment in late December; all ANI membership organizations are encouraged to participate.
- ANIA – executed a member assessment survey. Findings include recommendations for future events, more education and more participation in policy comment periods.
- AORN –operational and quality reporting data elements are being integrated into the Syntegrity framework for standardized documentation in all EHRs. A preconference NI Symposium has been developed, in collaboration with HIMSS, for March 29 2014 in Chicago.
- AWOHNN – new Governing Director Catherine Ivory, President AWOHNN replacing Karen Peddicord. Continuing to work on the *Perinatal Nursing Informatics Guide for Clinical Health Information Technology*.
- Cerner – recently hosted a NI certification program for the 400+ nurses employed at Cerner.
- HIMSS –planning for the HIMSS14 NI Symposium *Advancing Innovation, Impacting Outcomes* in Orlando, FL Feb 22 & 23 is underway. The 2014 NI Workforce Survey will be distributed in early December; all ANI membership organizations are encouraged to participate.
- IHTSDO – mapping underway of the September 2013 US Edition of SNOMED CT to ICD-10-CM 2013.

- NASN – conducted a Delphi Study of over 800 nurses on health IT competencies; working to build a resolution for school nurses on quality improvement/indicators in collaboration with the State School Nurse Consultants (SSNC).
- NCNA-CONI – developing new informatics educational programs to meet the emerging demands from nurse practitioners.
- NENIC – held a Board retreat; outcomes of the retreat include preparing for the rapid eHealth implementation across the New England area and preparing future NI authors by expanding NI publication opportunities.
- Omaha System – recently provided presentations to the American Public Health conference on the Omaha System; current membership includes 3,200 individuals.
- ONS – joined 200+ organizations in the Annual National Health IT Week activities and will be holding a series of informatics sessions during the ONS 2014 Congress May 1-4.
- TNIA – hosting the NI 2014 conference which has received over 100 submissions. See www.ni2014.org for more information.
- UNIN – recently held a health engineering presentation on improving clinical informatics research.

V. Other Business

There being no further business, the meeting was adjourned at 9:00pm eastern.



Alliance for Nursing Informatics 2014-2015 Emerging Leaders

Rebecca Schnall

Rebecca is an assistant professor of nursing at Columbia. Her project is to identify acceptable and appropriate features for a mobile app for meeting the HIV prevention and health care at her organization. In addition, she is seeking mentorship and leadership skills to become a leader of an informatics-related organization. She will be mentored by Liz Evans and Mark Sugrue.

Victoria Tiase

Victoria is a director of informatics strategy at NewYork-Presbyterian Hospital. Victoria's project is focused on developing synergies within both the nursing staff and others to establish collaborative roles in patient portal development. She will be mentored by Susie Hull and Michelle Troseth.

Olivia Velez

Olivia is the senior mHealth advisor for the Maternal Child Health Integrated Program. Her project is to develop recommendations for increasing nursing involvement in global health informatics projects with an emphasis on strategies for building in country capacity as well as increasing awareness for those interested in global development. She will be mentored by Cathy Ivory and Judy Warren.

To: ANI Steering Committee
 From: Leslie H. Nicoll, PhD, MBA, RN
 Editor-in-Chief, *CIN: Computers, Informatics, Nursing*
 Date: 29 January 2014
 Re: ANI Connections for CIN: Computers, Informatics, Nursing
 Articles “in the pipeline”

Color Coding:

Gray: on hold/will not be using
 Peach: published
 Blue: status uncertain
 Red: urgent, due now or soon
 Green: in process
 Purple: pending/future

Article/Topic	Author/Contact Person	Status/Due	Notes	Scheduled
Message From Hyeoun-Ae Park, President-Elect of the International Medical Informatics Association	Peter Murray Dr. Park	Published		December 2013
Consumer Engagement: Blue Button	Robin Austin Susie Hull	Published		January 2014
Documentation and Standardized Terminology Across the Province of Alberta	Karen Martin and colleagues	Received; in process		February 2014
Care Coordination: Longitudinal and Shared Care Plans	Robin Austin Susie Hull	Due mid-January (have not received as of 1/29)		March 2014
Whose Role? Prescribing Mobile Health Apps	Robin Austin Susie Hull	Due mid-February		April 2014
The Tipping Point	Darryl Roberts	End of January (have not received as of 1/29)		April 2014
Emerging Leader Project Paper	Sarah Collins			
Emerging Leader Project Paper	Audrey Hirsch			
Interviews with New Emerging Leaders	Joyce/Karen/Bonnie			
American Academy of Nursing Expert Panel	Kathy Bowles			
Recruit New Authors and Articles!	Bonnie and Judy will lead discussion during HIMSS F2F mtg	At HIMSS	Report back to Leslie after the meeting	
		03/15/2014		May 2014
		04/15/2014		June 2014
		05/15/2014		July 2014
		06/15/2014		Aug 2014
		07/15/2014		Sep 2014
		08/15/2014		Oct 2014

		09/15/2014		Nov 2014
		10/15/2014		Dec 2014
Patients Like Me (project) data collected via social media	Mark Sugrue		Discussed on 9/3 call; Denise will follow up with Mark	
Project within NASN	Katie Johnson Erin Maughan	?	Mentioned on 9/24 call—Erin was on the call. Will wait to hear from NASN if they will follow up	
Care coordination Asian countries OR Update on NI2014	Polun Chang		Bonnie will follow up with Polun	
ONC new workgroup – regulating software (FDASIA)	Sort of on hold; Judy M. will think if there is some who can write about the process			

About articles that are submitted:

The **ANI Connection** will appear monthly in the online version of *CIN: Computers, Informatics, Nursing*. Previously, **ANI Connection** encompassed four pages in each print issue (six times per year). Now, the **ANI Connection** will be published monthly (twelve times) which should provide more exposure to ANI.

Online publication is not as constricted by pages as print, thus the **ANI Connection** articles can be more flexible in terms of length.

Schedule: Articles for the issue two months in advance must be submitted by the 15th of the month. So, for example, the **ANI Connection** article for May 2013 must be submitted to the production team by March 15, 2013. Because the **ANI Connection** will be published monthly, an article must be submitted by the 15th of every month.

Process: The editorial office for *CIN* will keep a running list of articles that are “in the pipeline” for the **ANI Connection**. “In the pipeline” means that they have either been submitted or proposed. Leslie will share this list at the monthly conference call of the ANI Governing Directors as a standing agenda item. The group can review the list and identify which article will be submitted for the upcoming issue of the journal. The scheduling works well because the monthly call is scheduled for the first Tuesday of the month which falls before the 15th, giving time for the article to have a final editing prior to submission.

Format: While length is no longer an issue, we still require articles to be submitted according to *CIN* submission guidelines. Please note the following:

- Format: Word document. Do not submit PDFs. Please double space and indent each paragraph with a tab (do not use the space bar). Do not overly format the article (fancy fonts, etc.).
- Title: Please include a title for the article. Descriptive is best.
- Author(s): Include the author’s name(s) and credentials as you would like them to appear in the journal.
- Abstract: **DO NOT INCLUDE**. ANI Connections articles do not have an abstract.
- References (if applicable): *CIN* uses AMA format (Style Manual of the American Medical Association, 10th edition). Please do not submit manuscripts with references in APA format. AMA uses superscripted numbers.

The reference list is in numerical format according to the order of appearance of the references in the paper. If you have a reference list, the references must be cited in the text.

- Tables: Use the table feature in Word to create tables. Include them at the end of the manuscript. Tables should be single spaced.
- Figures, photographs: Attach as separate documents. Contact Susan at susan@medesk.com for details on format.

Submission: Please submit articles simultaneously to Leslie and Susan at: leslie@medesk.com and susan@medesk.com. It would be helpful if you could include ANI Connection in the subject line. Please include contact information (name, address, phone, email, fax) in the email message.

First distributed 1/3/2014

Updated: 1/29/2014



Alliance for Nursing Informatics Steering Committee Election General Information

In April, ANI will begin accepting nominations for a member at large to serve on the Steering Committee. One member at large will be elected in June to fill the one position that opens in July. The term of office for the member at large is July 2014 through June 2017. If you or a colleague are interested in running for the open position, please contact Karen Greenwood (Karen@amia.org) for more information. Reminder information will be sent to the governing directors email discussion list in April.

INFORMATION ABOUT THE ANI STEERING COMMITTEE

The ANI Steering Committee consists of the two co-chairs and 3 Members at Large and is responsible for the management of the property and business of ANI. The Steering Committee serves as the day to day contacts for implementation of goals and objectives set forth by the Governing Directors.

Members at Large: The Governing Directors will nominate and elect three people to serve as Members at Large on the Steering Committee based on the following guidelines:

- Members at Large are to be from three different participating organizations outside of AMIA and HIMSS (NENIC and UNIN will have an individual on the committee for the 2014-2015 term).
- Organizations with someone serving on the Steering Committee can appoint an additional representative to serve as the Governing Director.
- Members at Large will serve a 3 year term of office with the possibility of re-election up to a maximum of 2 terms.). The current steering committee member whose term expires in June (MNRS) is eligible to run for a second term.

Responsibilities of the Steering Committee include:

- Attendance at 2 in-person meetings annually
- Participation in 2 Town Hall meetings (via conference call) annually
- Participation in monthly Steering Committee calls
- Active participation in the day to day business of ANI



Alliance for Nursing Informatics Member Report

ANI Organizational Member:

Key Activities or Programs:

Achievements (or items worth mentioning):

Potential Liaisons or Opportunities to Collaborate:

Administrative Update

Any changes to Governing Director name or email?

Alternate organizational contact to be added to the roster (name & email if applicable)?

As you prepare for the ANI governing directors meeting in February, this report should be helpful in organizing your thoughts and thinking about what you want to present to the other member organizations. While it is not necessary to turn in a written report, if you'd like to have it included in the meeting materials, email it to Karen@amia.org.