SNOMED International — Delivering SNOMED CT

Content Managers Advisory Group Meeting

24 October 2023

Co-chairs: Monica Harry, Cathy Richardson

Atlanta, USA
October 2023

Content Managers Advisory Group

Welcome!

- Observers welcome

- Hybrid meeting
  - Use microphone when speaking
  - Please mute at other times

- Meeting is recorded
  - Purpose - minute taking
  - Please advise of any concerns

- Attendees list
  - In person - complete attendance list
  - Online - advise full name via chat
  - Apologies - advise Monica or Cathy

Agenda

- Welcome
- Administration
- CMAG 2023 contributions
- Content tracker progress
- Content promotion process
- Raising content issues and questions
- Topic timelines and outcomes
- National content development discussion
- Terms of Reference discussion
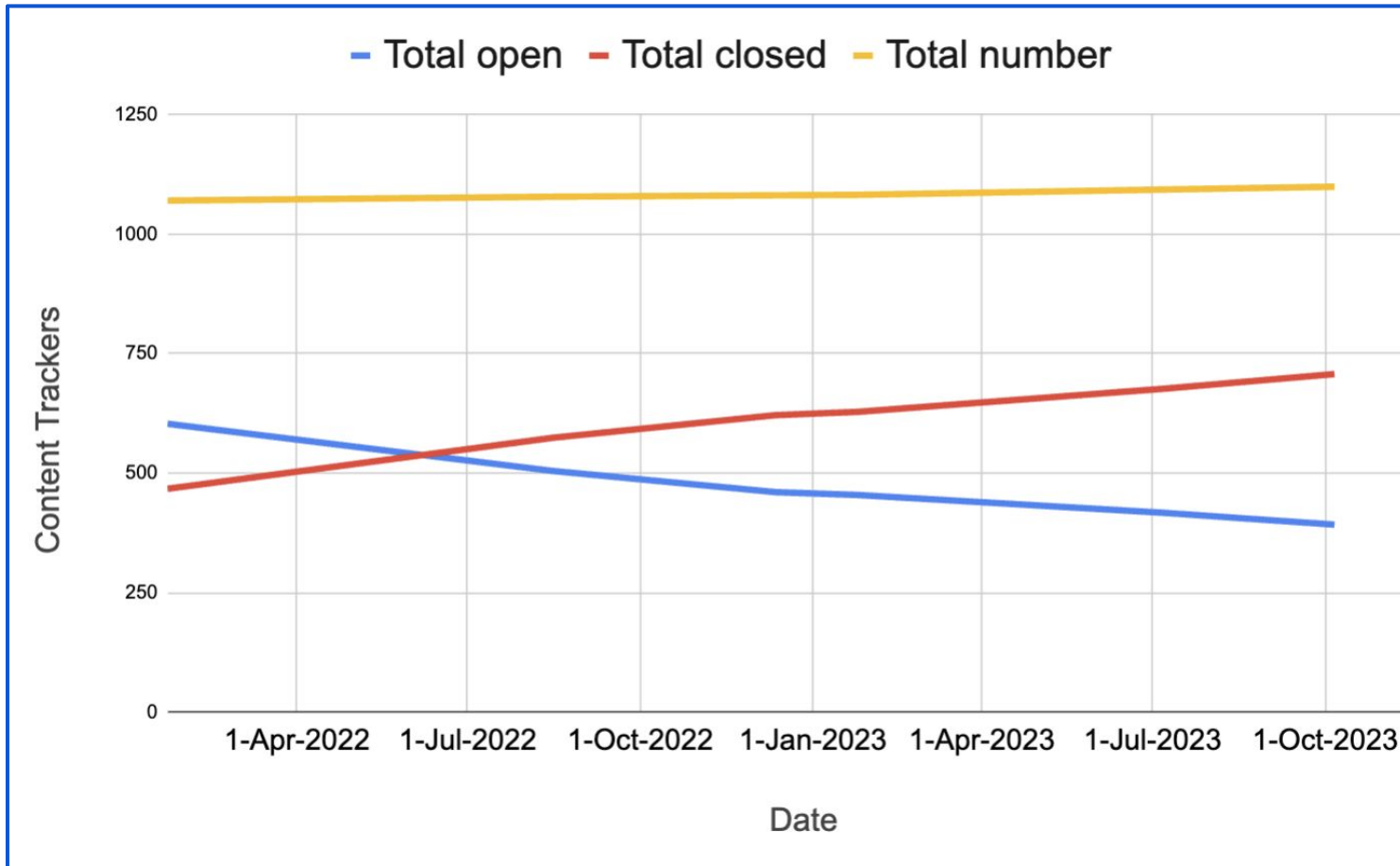- 2024 work plan
- Any other business

Administration

- Minutes
  - Last meeting Sept 2022: No feedback - approved
  - This meeting: CMAG members will receive an action item to review when minutes created
- Conflicts of interest
  - This meeting - Any to declare?
  - Update to DOI CMAG confluence page required
    - **Due 10th November**
- Action Items

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CMAG Contributions

- In 2023 CMAG input was provided on:
  - Inactivation of Navigational concept hierarchy
  - Inactivation of ethnic and racial group social context content
  - Inactivation of Payment for service status (finding) sub-hierarchy
  - Change from 'International Unit' terming to 'IU' in clinical drug content
  - Inactivation of Clinical finding and Procedure concepts which include the context of subject or patient in the FSN
  - Planning for the ICD-O-3.2 map

IHTSDO Content Tracker Activity

Previously - high level reviews by one team member as time permitted

June 2023 - team reviewing commenced
- Status of issue
  - Work outstanding?
  - Overlap other work?
  - Effort required?
- Progressing smaller trackers within resourcing limits

Concept Promotion - Another Extension

- Process steps
  - Check concept is published
  - Extension A contacts extension B requesting promotion
    - Required request submission information must be provided by Extension A to Extension B - see template in guide
  - Extension B requests promotion
- Promotion requests
  - Managed service customer - via authoring platform
  - Other - via CRS

Customer Guidance - Requesting Changes to SNOMED CT Section 5.3

Raising Content Issues and Questions

- Customer Request System

  - Content Requests (SLA)
  - Reporting international content issues
  - Questions on concepts linked to trackers
  - Use by NRCs, CRGs, TUG, KP (CMT), other authorized groups e.g., ICN Editorial Board

- Work item status

  - Check confluence
    - Early Visibility
    - Content Projects
  - Check IHTSDO Content Tracker
  - Further information via info@snomed.org

Raising Content Issues and Questions

- Freshdesk: info@snomed.org
  - Modeling questions
  - Editorial Guidance -questions, issues, missing
  - Extension namespace ID
  - Queries on status of work
  - Translation questions

- CMAG group - discussion questions

- Resources
  - https://ihtsdo.freshdesk.com/support/solutions/articles/4000098087-when-to-use-crs-versus-freshdesk
  - https://www.snomed.org/change-or-add

Content Issue Management

- Management of a reported content issue
  - Smaller issues - managed as they arise
  - Medium to large issues
    - Considerations
      - Impact of issue e.g. clinical impact
      - Size and complexity e.g. current model or new model
      - Access to clinical expertise
      - Ease to fix e.g. can it be automated
      - Alignment with work plan
      - Resource availability- Terminologist, Clinical SMEs
      - Implementation requirements
    - May require a content tracker

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Content Issue Management -Internal

- Customer request system requests
  - Shared - topic may impact who manages
  - Additional input sought where required
- Internally identified content issues
  - Simple and small - corrected as part of BAU
  - Larger - tracker or escalated
- Discussion required (includes CRS)
  - Internal JIRA project with weekly internal meeting
  - Issues may be escalated
    - Editorial Panel (Internal group) - monthly as needed
    - EAG - if editorial guidance required
    - Briefing note or discussion topic

Briefing Notes vs. Discussion Topics

- Content briefing notes
  - Types
    - Informational - additional to early visibility
    - Requesting input/feedback
  - Use
    - Larger issues
    - Change is more extensive or has more impact
    - Broader community input is required
    - Proactive notification
      - Still need to watch early visibility page and project reports
  - Sent to MF, CMAG, Clinical Leads and EAG
- Discussion Topics
  - Targeted input - e.g. when working with a CRG
  - Smaller issues

Timelines and Outcomes for Topics

- Timelines
  - In general - are timelines sufficient?
  - July - August period -is more time required?
- Updates on issue resolution
  - Early visibility page is updated
  - Can look at posting outcome on topic pages

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Sharing information on national content development activities

Sharing content resources

Discussion topics drawn from CMAG member feedback

Terms of Reference Discussion

Currently present in the CMAG TOR but not something being undertaken - discussion

CMAG purpose:
- Provide an avenue for National Content Extension Managers to collaborate on content focused topics relevant to national extensions and SNOMED International

CMAG scope:
- Development of material that supports national and international interests in content extension management.
- Creation of task and finish subgroups to support progression of identified work items.

Content Managers Advisory Group

2024 Work Plan

- Current activities listed for 2024
  - Provision of national perspectives on current SNOMED International content projects and topics
  - Provision of national input on the user impact of the SNOMED CT Editorial Advisory Group work items
- Additional items from today's discussion?

October 2023 Business Meetings

Content Managers Advisory Group

Other Business

- Any other topics or issues?
- Next meeting January 2024
  - Date and time TBA

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Thank You

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